

MINUTES OF SHAREHOLDER COMMITTEE MEETING - THURSDAY, 22 FEBRUARY 2024

Present:

Councillor Taylor (in the Chair)

Councillors

Mrs Scott (Co-opted Member) Williams

In Attendance:

Mr John Blackledge, Director of Community and Environmental Services (Items 1 - 9 only)

Mr Alan Cavill, Director of Communications and Regeneration (Items 10 - 14 only)

Ms Sharon Davis, Scrutiny Manager

Mr Steve Thompson, Director of Resources

Ms Kirsten Whyatt, Finance Manager, Subsidiary and Partnership Finance

Mrs Lorraine Hurst, Company Secretary

Mr John Hawkin, Managing Director, Blackpool Waste Services Limited (Items 6 – 9 only)

Councillor Adrian Hoyle, Chair, Blackpool Waste Services Limited (Items 6 – 9 only)

Mr Paul Whitehead, Director of Finance and Business Development, Blackpool Waste Services Limited (Items 6 – 9 only)

Ms Jane Cole, Managing Director, Blackpool Transport Services Limited (Items 10 – 12)

Councillor John Boughton, Chair, Blackpool Transport Services Limited (Items 10 – 12)

Mr James Clough, Commercial and Finance Director, Blackpool Transport Services Limited (Items 10 – 12)

Mr Steve Peters, Managing Director, Blackpool Airport Operations Limited (Item 13 only)

Councillor Gillian Campbell, Chair, Blackpool Airport Operations Limited (Item 13 only)

1 DECLARATIONS OF INTEREST

There were no declarations of interest on this occasion.

2 EXCLUSION OF THE PRESS AND PUBLIC

The Shareholder Committee agreed that under Section 100A of the Local Government Act 1972, the public be excluded from the meeting during consideration of Item 3 'Minutes of the last meeting held on 18 January 2024' (restricted minutes only), Item 4 'Shareholder Update', Item 5 'Wholly-Owned Company Financial Performance as at Month 9 2023/24', Item 6 'Blackpool Waste Services Limited – Strategic Update', Item 7 'Blackpool Waste Services Limited Key Performance Indicators', Item 8 'Blackpool Waste Services Limited Business Plan', Item 9 'Blackpool Waste Services Limited Financial Performance and Forecast Outturn', Item 10 'Blackpool Transport Services Limited – 2024/25 Budget', Item 11 'Blackpool Transport Services Limited Business Plan', Item 12 'Blackpool Transport Services Limited Key Performance Indicators' and Item 13 'Blackpool Airport Operations Limited: Financial and Business Performance' on the grounds that they would involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

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3 MINUTES OF THE LAST MEETING HELD ON 18 JANUARY 2024

(The press and public were excluded from the consideration of the restricted minute part of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

The Committee considered the minutes of the last meeting held on 18 January 2024, noting that there was a public and restricted version.

The Committee agreed the minutes of the meeting as a true and correct record.

4 SHAREHOLDER UPDATE

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr John Blackledge, Director of Community and Environmental Services provided an update on the Council's Wholly-Owned Companies on behalf of the Shareholder.

The Committee noted the updates provided.

5 WHOLLY-OWNED COMPANY FINANCIAL PERFORMANCE AS AT MONTH 9 2023/24

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Steve Thompson, Director of Resources provided an update on the financial performance of the Wholly-Owned Companies as at Month 9.

The Committee noted the update.

6 BLACKPOOL WASTE SERVICES LIMITED - STRATEGIC UPDATE

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr John Hawkin, Managing Director, Blackpool Waste Services Limited, Councillor Adrian Hoyle, Chair, Blackpool Waste Services Limited and Mr Paul Whitehead, Director of Finance and Business Development, Blackpool Waste Services Limited joined the meeting from this item.

Mr John Hawkin, Managing Director, Blackpool Waste Services Limited provided an update on the current focus and workstreams for the Company.

The Committee noted the update provided.

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7 BLACKPOOL WASTE SERVICES LIMITED KEY PERFORMANCE INDICATORS

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Paul Whitehead, Director of Finance and Business Development, Blackpool Waste Services Limited provided an overview of the key performance indicators of the Company.

The Committee noted the update provided.

8 # BLACKPOOL WASTE SERVICES LIMITED - BUSINESS PLAN

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr John Hawkin, Managing Director, Blackpool Waste Services Limited presented the Company's refreshed Business Plan to the Committee.

Shareholder Committee decision:

To endorse the Blackpool Waste Services Business Plan 2022-2025.

Reason for decision:

Planning for the strategic issues outlined within the business plan will ensure that Blackpool Waste Services meets its statutory obligations and delivers an excellent service to the communities of Blackpool.

Other options considered:

None - The attached business plan meets the Shareholders requirement that all Blackpool Council wholly owned companies produce a three-year business plan, as outlined in the governance framework policy.

Date of decision:

22 February 2024.

9 BLACKPOOL WASTE SERVICES LIMITED FINANCIAL PERFORMANCE AND FORECAST OUTTURN

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

The Committee noted that the financial performance and forecast outturn of Blackpool Waste Services Limited had already been considered within the previous items on the agenda.

Mr John Hawkin, Managing Director, Blackpool Waste Services Limited, Councillor Adrian Hoyle, Chair, Blackpool Waste Services Limited and Mr Paul Whitehead, Director of

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Finance and Business Development, Blackpool Waste Services Limited left the meeting following the conclusion of this item.

10 BLACKPOOL TRANSPORT SERVICES LIMITED - 2024/25 BUDGET

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Ms Jane Cole, Managing Director, Blackpool Transport Services Limited, Councillor John Boughton, Chair, Blackpool Transport Services Limited and Mr James Clough, Commercial and Finance Director, Blackpool Transport Services Limited joined the meeting from this item.

Ms Jane Cole, Managing Director, Blackpool Transport Services Limited presented the Blackpool Transport Services Budget 2024/2025 to the Committee. The Committee considered the proposals in detail and noted that further consideration with the Company was required.

11 # BLACKPOOL TRANSPORT SERVICES LIMITED - BUSINESS PLAN

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Ms Jane Cole, Managing Director, Blackpool Transport Services Limited presented the Company's refreshed Business Plan to the Committee.

Shareholder Committee decision:

To endorse the Blackpool Transport Services Business Plan 2024-2025.

Reason for decision:

Planning for the issues outlined will ensure that Blackpool Transport Services meets its service obligations and delivers an excellent service to the communities of Blackpool.

Other options considered:

None - The Shareholder has a requirement that all Blackpool Council wholly owned companies produce a three-year business plan, as outlined in the governance framework policy. These steps will ensure that Blackpool Transport achieves that outcome.

Date of decision:

22 February 2024.

12 BLACKPOOL TRANSPORT SERVICES LIMITED KEY PERFORMANCE INDICATORS

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

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Mr James Clough, Commercial and Finance Director, Blackpool Transport Services Limited presented the key performance indicator data to the Committee.

The Committee noted the update provided.

Ms Jane Cole, Managing Director, Blackpool Transport Services Limited, Councillor John Boughton, Chair, Blackpool Transport Services Limited and Mr James Clough, Commercial and Finance Director, Blackpool Transport Services Limited left the meeting following the conclusion of this item.

13 BLACKPOOL AIRPORT OPERATIONS LIMITED: FINANCIAL AND BUSINESS PERFORMANCE

(The press and public were excluded from the consideration of this item as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972).

Mr Steve Peters, Managing Director, Blackpool Airport Operations Limited and Councillor Gillian Campbell, Chair, Blackpool Airport Operations Limited joined the meeting for this item.

Mr Steve Peters, Managing Director, Blackpool Airport Operations Limited provided an overview of the financial and business performance of the Company.

The Committee noted the update provided.

14 DATE AND TIME OF NEXT MEETING

The Committee noted the date and time of the next meeting as Thursday 21 March 2024, commencing at 10.00am.

Chairman

(The meeting ended at 12.30 pm)

Any queries regarding these minutes, please contact:

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